

State of Illinois  
CAPITAL DEVELOPMENT BOARD

**CPE**  
**CONTRACTOR**  
**PERFORMANCE EVALUATION**  
CDB Project #: 810-002-017

Firm Evaluated: Korte & Luitjohan Contractors, Inc.

Project: PH-1 / Fire Science Training Tower  
Location: Southwestern IL Community Coll - Belleville  
Prepared by: Lacey Pettis  
Title: PM  
Affiliation:  Contractor  User  CDB  A/E  
Evaluation:  Interim  Retention Reduction  Final

Address: 12569 U S Highway 40  
Highland, IL 62249  
Contract #: 55055341  
Total Contract Amt: \$398,000.00  
Date Evaluation Completed: 9/9/05

X 50 %

**PART I - PERFORMANCE**

<b>EVALUATION CRITERIA:</b> "To what level....."		Rate the firm with scores 5 through 1. 5 = Excellent; 4 = Good; 3 = Satisfactory; 2 = Less than satisfactory; 1 = Unacceptable. N/A = Not Applicable. Comments are required if any score is less than 3.
1.	did the contractor communicate with the A/E in accordance with the contract documents?	5
2.	were the quality and timeliness of the submittals acceptable?	5
3.	did the contractor's schedule meet the project requirements?	5
4.	did the contractor adequately staff the project?	5
5.	were material deliveries in accordance with the contractor's schedule?	5
6.	did the contractor submit the CASS form for review one week in advance of the pay/progress meeting?	5
7.	did the contractor promptly pay the subcontractors and/or suppliers?	5
8.	was the contractor represented at pay/progress meetings by a person with decision-making authority?	5
9.	did the contractor return the completed RFP/CO within 15 days of receipt from the A/E?	N/A
10.	are the materials and workmanship in compliance with the contract documents?	5
11.	did the contractor comply with site regulations in accordance with the contract documents?	5
12.	did the contractor coordinate disruption of the facility operations with the user?	5
13.	did the contractor cause any delays to the project?	No
14.	did the contractor work to actively resolve problems?	5
15.	did the contractor coordinate and cooperate with other contractors and suppliers?	5
16.	was the supervision of the work in accordance with the contract documents?	5
17.	was a complete final invoice with backup submitted within 45 days from final acceptance?	N/A
	were items 18-22 submitted and/or completed by the date indicated on the substantial completion form:	N/A
18.	accurate and complete record documents (as-builts)?	N/A
19.	punch list items?	N/A
20.	certificate of operating and training instructor?	N/A
21.	complete O&M Manuals?	N/A
22.	testing and balancing reports?	N/A

**PART II - PROCESSING (CDB USE ONLY)**

CDB PROJECT MANAGER <u>Lacey Pettis</u>	DATE: <u>9/9/05</u>
REVIEWED/REGIONAL MANAGER <u>[Signature]</u>	DATE: <u>7.17.06</u>
DISTRIBUTION BY: <u>[Signature]</u>	DATE: <u>7-20-06</u>
DISTRIBUTION: <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Responsibility File <input type="checkbox"/>	

September 05

over →

Each contractor performing services for CDB shall be subject to performance evaluations. All evaluations shall be submitted on the CDB's Contractor Performance Evaluation form (CPE). Contractor performance evaluations are a key component in determining Contractor responsibility.

Contractor performance evaluations may be used by CDB in the review of a Contractor's responsibility status in accordance with Illinois Administrative Code, Title 44: Chapter XII, Part 950. CDB will provide the Contractor with a copy of all processed CPE Forms. The Contractor may respond in writing to CDB regarding any evaluation. Responses will be reviewed and placed in the Contractor's Responsibility File.

: Comments: (Required for any score less than 3.)

*Contractor has worked along with CDB, A/E, & Uses Agency to meet project scope and thus far no change orders.*